



PREMIUM partnership protocol CAP - Local Hosting Companies

Framework

As part of its mission, one of SPEA's objectives is to contribute to increase general knowledge about birdlife, bird watching and other activities related to the observation of flora and fauna and the dissemination of the importance of nature conservation.

SPEA develops initiatives aimed at achieving this objective but recognizes that the expected results will be much more significant in terms of geographical coverage and target groups, with the collaboration of other entities with similar goals.

SPEA wishes to establish these partnerships with entities with programs of observation / interpretation of nature carried out in a sustainable manner, based on a collaborative logic with benefits for both (SPEA and partner organization).

This Protocol applies to companies operating in tourism and related services such as the tourist entertainment companies or individual entrepreneurs in the Azores, and its contents can be analyzed case-by-case depending on the scope of work and organization of the goals in question.

The funds obtained from commercial activities under this Protocol will be fully used to support the actions of SPEA Azores for the sake of the protection of birds and their habitats in the Azores archipelago.

Entities involved

This partnership agreement is established between the Portuguese Society for the Study of Birds, BirdLife Portugal, a private non-profit association, headquartered at Avenida Columbano Bordallo Pinheiro 87, 3rd Floor, 1070-062 Lisbon, legal person No 503091707, tourist activities registered agent in the Azores with the no 46/2018 / RRA, herein referred to as SPEA, and represented by the Executive Director, Domingos Saraiva Leitão, of the one part.

AND

_____, based in _____, _____ com capital of _____, legal person, with NIPC _____, registered under the same number with the Commercial Registry de _____, as the code of permanent _____ certificate, represented by _____ with powers to act, _____ e _____ as second party.

The protocol is governed by the following clauses:

SECTION ONE
(Obligations of the second party).

In regards to the present Protocol, the second party undertakes to:

1. Be legally established and carry out their activity under the legislation in force on the scope of work and respecting ecological and sustainable behavior;
2. Insert the logo of SPEA and the Environmental Center of Priolo (CAP) on their site with a link to the website of SPEA (www.spea.pt) and the CAP's website - <http://centropriolo.spea.pt>;
3. Disclose the establishment of this Protocol to its partners and / or partners in their media;
4. Provide leaflets divulging of SPEA and the CAP in its facilities and its customers.
5. Contribute to the conservation and environmental awareness actions developed by SPEA in the Azores / Terras do Priolo by paying the amount corresponding to the activity (s) agreed in this protocol, which may be carried out monthly or at the time of the activity.
6. Book in advance the organized visits to CAP, under this protocol, in order to ensure personalized service, by appointment with a minimum of 48 hours in advance, by e-mail: centropriolo@spea.pt.
7. Respect the hours of operation of the CAP and booking terms to ensure personalized service groups.
8. The transportation of the participants to the CAP is the responsibility of the customers or the second party and limited to a 9-seater van, buses up to 27 seats and light vehicles, being possible to request the same from the first party.
9. Properly inform their clients about the conditions discussed in this protocol and ensure the completion of registration forms in the activities requested and their delivery to the 1st grantor timely.

SECOND CLAUSE
(Obligations of the 1st grantor)

In regards to the present Protocol, the first party. Is committed to:

1. Insert the logo of the 2nd grantor and a short text about the same in the Environmental Center of Priolo site - <http://centropriolo.spea.pt/pt/>
2. Place the logo of the second party, as a company Premium CAP on the panel of partners CAP's partners.
3. Disclose the establishment of the partnership edition of SPEA's Online newsletter and / or Online SPEA Azores and social networks of the 1st grantor;

4. To ensure the implementation of the activities contracted for customers of the 2nd grantor, if properly identified with confirmed schedule and within the expected arrival time as agreed in scheduling visits.
5. To submit an annual activity report, specifying the actions performed with the contribution of the companies ALOG - Premium CAP.
6. To transfer the invoices and receipts of the performed services.
7. In the event of any cancellation, the first party will reschedule the activity on another date, without prejudice to this protocol.
8. To provide transportation to the costumers of the second party only when requested at the time of booking and in groups of up to 8 persons which adds up to the cost of the activity.
9. The 1st grantor will not supply optical equipment to the participants of the activities and if necessary this is the responsibility of the participants or the second party.
10. To activate an insurance policy for the activity to be undertaken, covering the client of the second party who performs any activity outside the CAP and with additional cost per person, whose data must be provided by the second party through the activity registration form 24 hours in advance. Not covered customers under 12 years old or over 75 years old.

THIRD CLAUSE (Conditions for the implementation of activities)

1. The activities contracted under this protocol are reported in more detail in Annex I:
 - Premium CAP
 - Premium Laurel
 - Premium Priolo
 - Premium Team building
2. The minimum group to carry out the activities should be 3 people, but you can perform the activity with smaller groups with an increase of the costs.
3. Moving customer to the CAP and during activity must be agreed upon at the time of scheduling and 1st party may arrange transportation from the accommodation and during the activity as per clause 2. With the exception of Premium TeamBuilding where transportation is the responsibility of the 2nd party.
4. To ensure the quality of the activity, larger groups will be divided into groups with a maximum of 12 participants, the visit can be made with 2 groups at the same time, one starting the view in each of the places to visit.
5. Each participant will be charged 1 euro per person for insurance costs for activities involving field trips. Participants without insurance for activities may not participate.
6. The payment of the activities shall be made by the second party monthly or within the agreed period of the activities.

**SECTION FOUR
(Connecting elements)**

The first party and the second party shall appoint a liaison which will facilitate contact between the two entities. The first party will be represented in the Azores by _____ and the second party by _____.

**SECTION FIVE
(Implementation)**

1. This Protocol shall enter into force on the date of signature and will last for one year;
2. During this period, changes may be made to this protocol, by agreement between the parties. Those amendments, after formalization, will be an addition to this Protocol.
3. Any party may, in compliance with the principle of good faith, denounce the present Protocol, being obliged to do so with a least sixty (60) days;
4. Ending this period, this protocol will be renewed and conditions can be altered, if both parties so decide.

This Protocol was done in duplicate; one copy, duly marked, in the possession of each party.

_____, of _____ of _____

first party

(CEO)

Second Party

(Associate Director)

Activity	Responsability 2nd grantor	Responsability 1st grantor
<p>PREMIUM CAP</p>	<ul style="list-style-type: none"> - To contribute to the conservation and environmental awareness actions taken by SPEA in the Azores / Priolo Lands by paying 2 € per visitor to undertake an activity that includes the visit to the Environmental Center of Priolo. (Tour guide doesn't pay) - Book guided tours in advance to ensure personalized service and by appointment with at least 48 hours in advance, by e-mail: centropriolo@spea.pt - Respect the hours of opening of the CAP and of the schedules to ensure personalized service groups 	<ul style="list-style-type: none"> - Ensure a guided tour of the Environmental Center of Priolo, ensuring personalized service of any group organized by the 2nd grantor in condition that it meets the expected arrival time in scheduling visits. - Placing the company logo as a supporter of the Priolo's Environmental Center in a panel to place at the entrance of the center. <p>Total visit (30 min)</p>
<p>PREMIUM Laurel</p>	<ul style="list-style-type: none"> - To contribute to the conservation and environmental awareness actions taken by SPEA in the Azores / Priolo Lands by paying 12 € per visitor to undertake an activity that includes the visit to the Environmental Center of Priolo and endemic garden, flora and Laurel forest interpretation tour. (Tourist Guide does not pay) - Book guided tours in advance, to ensure personalized service and by appointment with at least 48 hours in advance, by e-mail: centropriolo@spea.pt - Respect the hours of operation of the CAP and schedules carried out to ensure personalized service groups <p>(Total time: 1, 5 hours)</p>	<ul style="list-style-type: none"> - Ensure a guided tour of the Environmental Center of Priolo and short trail with interpretation to the endemic garden, flora and Laurel Forest Interpretation tour, ensuring personalized service of any group organized the 2nd grantor since within the estimated time of arrival agreed on the schedule of visits. - Placing the company logo as a supporter of the Priolo's Environmental Center in a panel to place at the entrance of the center. <p>note:</p> <ul style="list-style-type: none"> - If the weather conditions do not permit the completion of the pedestrian path will only be charged the visit to the CAP - Minimum groups should be 3 people, at least, with a supplement of 10 € for lower groups



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PREMIUM PRIOLO

- To contribute to the conservation and environmental awareness actions taken by SPEA in the Azores / Priolo Lands by paying 30 € per visitor to undertake an activity that includes the visit to the Environmental Center of Priolo and guided tour to the SPA to watch the Azores Bullfinch and learn in situ of its conservation actions (Tour guide does not pay)

- Book Guided tours in advance to ensure personalized service and by appointment with at least 48 hours in advance, by e-mail: centropriolo@spea.pt

- Respect the hours of operation of the CAP and schedules carried out to ensure personalized service groups

(Duration: 2.5 hours)

- Ensure a guided tour of the Environmental Center of Priolo and groups organized by the 2nd grantor and a guided tour in the SPA Pico da Vara / Ribeira do Guilherme to observe the Azores Bullfinch with explanation of the projects conservation actions for the preservation of the Azores Bullfinch, since within the expected arrival time, agreed on the schedule of visits.

- The company's logo will be placed as a supporter of the Priolo's Environmental Center in a panel to place at the entrance of the center.

NOTE:

If weather conditions do not permit the completion of the course, you will be charged only the visit to the CAP.

- Not included in visits optical equipment if necessary this will be the responsibility of the participants.

- Transportation of the participants is the responsibility of the 2nd grantor and limited to 9 seats vans, buses at most 27 seats and cars.

- Minimum groups should be 3 people, with a supplement of € 20 for the lower groups.

PREMIUM TEAMBUILDING

- To contribute to the conservation and environmental awareness actions taken by SPEA in the Azores / Priolo Lands paying 200 € (groups over 10) and 150 euros lower groups to 10 people)

- Book in advance, to ensure logistics and custom organization and by appointment with at least 15 days in advance, by e-mail: centropriolo@spea.pt

NOTE:

- The groups of employees will be a maximum of 20 participants and a minimum of 5 people

- The group Transportation is the responsibility of the 2nd grantor

- These activities may be scheduled NOV-DEC JAN-MAR

- Organize an environmental volunteer activity for the company's employees, lasting for a morning or afternoon (normally a plantation of Native species).

- The company's logo will be placed as a supporter of the Priolo's Environmental Center in a panel to place at the entrance of the center.

NOTE:

- In case of cancellation of activity by the weather, SPEA is committed to reschedule the volunteer activity on another date